

## Provisions Governing Accommodation

### Article 1 (Application of Provisions)

- (1) Accommodation contracts and related contracts to be entered into by this hotel shall be in accordance with these provisions. Particulars not provided for in these provisions shall be made in accordance with the laws and customary practices.
- (2) Notwithstanding the previous paragraph, this hotel may enter into special agreements to the extent that they will not run counter to the spirit of these provisions, the laws and customary practices.

### Article 2 (Rejection of Accommodation Requests)

This hotel may refuse to provide accommodation in the following circumstances:

- (1) When the accommodation request does not come under these provisions.
- (2) When this hotel is fully booked and no room is available.
- (3) When a person seeking accommodation is deemed likely to conduct himself in a manner that will contravene the laws or act against the public order or good morals in regard to his accommodation.
- (4) When a person seeking accommodation can be clearly detected as carrying an infectious disease.
- (5) When this hotel is requested to bear a special burden as regards the accommodation.
- (6) When this hotel is incapable of providing the accommodation due to natural calamities, damage to its facilities and other unavoidable causes.
- (7) When it is feared that the person desiring the accommodation may give much annoyance to the other guests in a state of thoroughly drunk.
- (8) When the guests speak or behave in a manner which gives much annoyance to the other guests or the staff of this hotel.
- (9) Other matters that the manager of this hotel finds inappropriate.

### Article 3 (Clarification of Name etc.)

When this hotel has accepted a request for accommodation in advance of the day of occupancy (hereinafter called request for accommodation) it may request the person making the reservation to clarify the following particulars, within a designated period.

- (1) Name, sex, nationality and occupation of the person(s) occupying the accommodation.
- (2) Other particulars deemed necessary by this hotel.

### Article 4 (Reservation Deposit)

- (1) When this hotel has accepted a request for reservation of accommodation, it may request the payment of a deposit, limited to the charge of the accommodation for the period of stay (when the period of stay is over 3 days, it shall be for 3 days) within a designated period.
- (2) When the circumstances requiring application of the following article have arisen, the deposit in the previous paragraph shall be applied to cover the cancellation charge with any remainder refunded.

### Article 5 & Article 6 (Cancellation of Reservation)

- 5-(1) When the person making the reservation cancels the whole or a part of the reservation made, this hotel shall receive payment for the cancellation as stipulated in the cancellation charge, shown hereunder.
- 5-(2) This hotel may consider the reservation for accommodation as having been cancelled by the person making the reservation, when the guest(s) does not appear by 10:00p.m. of the day of occupancy (or two hours after the expected time of arrival if this hotel is notified of it) without an advance notice.
- 5-(3) When the reservation has been considered as cancelled in accordance with the previous paragraph, but if the guest is able to show that this failure to appear without contact was due to the delay or non-arrival of the train, airplane or other public conveyances and not to any cause due to him, this hotel will not receive the cancellation charge.
- 6-(1) In addition to that provided for elsewhere, this hotel shall be enabled to cancel the reservation for accommodation in the following circumstances.
  - ①When it comes under clause 3 to 7 of article 2.
  - ②When the clarification of particulars in clause 1 of article 3 has been requested and not complied with, within the designated period.
  - ③When payment of the reservation deposit, stipulated in article 4 paragraph 1, has been requested and not complied with, within the designated period.
- 6-(2) When this hotel has cancelled the reservation for accommodation in accordance with the previous paragraph, it shall refund any deposit received for the reservation.

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### Article 7 (Registration)

Guests shall register the following particulars with this hotel, the front office, on the day of their arrival.

- (1) Particulars stated in clause 1 of article 3.
- (2) In the case of a foreign guest, passport number, place of landing and date of landing in Japan.
- (3) Date and time of departure.
- (4) Other particulars deemed necessary by this hotel.

### Article 8 (Check-out Time)

- (1) The guest shall vacate the room by 10:00a.m. (check-out time)
- (2) Notwithstanding the previous paragraph, this hotel may accede to the use of the room beyond the check-out time. In such case there will be an additional charge.
  - Until 2:00p.m (every two hour)..... single room ¥1,100  
twin room ¥ 2,200 · double room ¥ 2,200 (each including excise)
  - After 2:00p.m ..... Full Rate

### Article 9 (Payment of Bills)

- (1) Payment of bills shall be made in cash (Japanese currency only) or by credit cards or coupons recognized by this hotel at the front office cashier of this hotel, at the time of check-in.
- (2) Guests shall pay for the accommodation from the commencement of occupancy, even when he voluntarily chooses not to use the facility.

### Article 10 (Observance of Rules)

Guests shall observe the rules established by this hotel and informed within this hotel.

### Article 11 (Rejection of Continued Occupancy)

This hotel may reject the continued occupancy of the room, even for the period accepted, in the following circumstances:

- (1) When it comes under clauses 3 to 9 of article 2.
- (2) When the guest does not observe the rules stated in the previous article.

### Article 12 (Responsibility on Accommodation)

- (1) The responsibility of this hotel concerning accommodation shall start from the time the guest is registered at the front office or when he enters his room, whichever is the earlier, and terminates at the time he leaves his room to depart.
- (2) When the guest can no longer be accommodated due to reasons for which this hotel is responsible, the hotel shall arrange to secure accommodation of the same or similar standard for the guest at facilities elsewhere, excepting cases of natural calamities and other causes making its observance difficult. In such a case, there shall be no charge to the guest for the accommodation at this hotel for the day.
- (3) This hotel cannot accept any responsibility for any accident arising out of the guest's failure to observe the rules of the hotel.
- (4) Any valuables cannot be deposited with this hotel. Guests are requested to control their valuables by themselves. This hotel cannot accept any responsibility for any lost or stolen valuables. The hotel shall not be liable for the loss or damage of any personal belongings, cash, or valuable goods unless it is a result of deliberate or gross negligence of the hotel. In addition, not be liable for the loss or damage of any belongings kept at the hotel besides valuable goods, unless it is a result of deliberate or gross negligence of the hotel.
- (5) This hotel may ask guests for identification when they wish to obtain notes and facsimile messages received by this hotel. This hotel cannot accept any responsibility for delay or undelivered of such messages regardless of the result arising from such situation.

### Cancel Policy

		No Show	same day	1 day prior	3 days prior	7 days prior	14 days prior	21 days prior
<b>Contracted Number of rooms</b>	~9 rooms	100%	80%	20%	-	-	-	-
	10 rooms~	100%	100%	80%	60%	40%	20%	10%

※However, this articles are not necessarily applied when there is a prior special contract. ※It is a ratio to the room charge.